

Educational Service Center of Medina County

Job Description

Title: Behavioral/Autism Specialist

Reports To: Superintendent or Director of Special Needs Initiatives

Supervises: N/A

FLSA Status: NON-EXEMPT

Qualifications:

- Has completed a minimum of three years of successful experience in teaching or consulting.
- Holds a master's degree (preferred) in psychology, special education, human development, etc.
- Is versed in multiple behavior management techniques.
- Possesses experience in IEP and Behavior Plan implementation.
- Completes documented evidence of a clear criminal record.
- Holds or is eligible to obtain full ODE licensure and/or an Ohio aide permit and a certificate (BCaBA or BCBA) from the Behavior Analyst Certification Board.
- Possesses a valid Ohio driver's license.

Description:

Provides leadership in the development, implementation, and coordination of behavior interventions for people with disabilities in the county school districts.

Key Functions:

Ethical and Professional Attributes and Behaviors:

1. Implements the Educational Service Center of Medina County's philosophy of "Making yourself indispensable."
2. Cooperates with the philosophy and operational procedures of the local, city, or joint vocational school; nonpublic school; or other contracted agency.
3. Maintains a positive working relationship with personnel from the county and all contracted schools or agencies.
4. Represents the ESCMC and its service schools with professionalism at all times.
5. Demonstrates integrity and ethical behavior at all times.
6. Maintains confidentiality in all job-related discussions and communications.
7. Takes all necessary and reasonable precautions to protect equipment, materials, and facilities.
8. Maintains accurate, complete, and correct records as required by law, district policy, and administrative regulations.

9. Is regular and prompt in attendance.
10. Dresses professionally and appropriately for the position. Exhibits personal habits and behavior that are professional and appropriate for the position.
11. Seeks opportunities to improve skills and grow professionally.
12. Attends and actively participates in all required/assigned training sessions, meetings, and other responsibilities.
13. Responds quickly to directives from the Superintendent and/or Director of Special Needs Initiatives.

Essential Functions:

1. Coordinates direct training for school environment in behavior management.
2. Develops and provides training in data collection.
3. Conducts functional assessment or analysis of problem behavior.
4. Develops and trains staff to implement student intervention plans.
5. Provides outreach consultation and workshops to train teachers, school administration, agencies, service groups, and the general public.
6. Offers guidance to families regarding community-based services related to and available for students of special need.
7. Serves as an IEP team member when behavior consultation services are requested.

Other Duties and Responsibilities:

1. Performs any additional duties determined by the administration of the Educational Service Center of Medina County as appropriate for the delivery of the service continuum of special education.
2. Examines, along with the administration, additional duties in the context of priorities, time constraints, and impact on other student services.

Additional Working Conditions:

1. Potential exposure to blood, bodily fluids, and tissue.
2. Occasional operation of a vehicle under inclement weather/driving conditions.
3. Potential interaction among unruly children.

Required Training:

1. All online trainings currently required by the ESC.
2. Any and all trainings/professional development mandated by the ESCMC, ODE, USDOE, ODH, ORC, OSHA and/or as needed to maintain appropriate certification/licensure for the position held.

Affirmative Action and EEO Policy

It is the policy of the Governing Board of the Educational Service Center of Medina County to ensure equal employment opportunity in accordance with Ohio Revised Code 125.111 and all applicable federal regulations and guidelines. Employment discrimination against employees and applicants due to race, color, religion, sex (including sexual harassment), national origin, disability, age (40 years old or more), military status, or veteran status is illegal.

The Governing Board and its employees comply with state and federal equal employment laws, rules, regulations and guidelines. Our Affirmative Action and EEO policy statements are disseminated to all employees, various recruitment sources, and are displayed on all applicable job sites and business locations. Any employees that deliberately violate this policy will be subject to disciplinary action.

Governing Board Adopted: November 19, 2012
Revised by Governing Board: November 19, 2018